



**REPUBLIC OF THE PHILIPPINES
CITY OF IMUS | PROVINCE OF CAVITE
OFFICE OF THE CITY MAYOR**

EXECUTIVE ORDER NO. 1
Series of 2022

**AN EXECUTIVE ORDER STRENGTHENING THE GOVERNMENT STATUTES AND
POLICIES ON TRANSPARENCY AND ACCOUNTABILITY OF PUBLIC OFFICIALS IN THE
CITY OF IMUS**

WHEREAS, Section 1 Article XI of the 1987 Philippine Constitution ("Constitution") provides that "Public office is a public trust. Public officers and employees must, at all times, be accountable to the people, serve them with utmost responsibility, integrity, loyalty, and efficiency; act with patriotism and justice, and lead modest lives."

WHEREAS, Section 3 Chapter 1 Title One Book 1 of the Local Government Code provides that "Effective mechanisms for ensuring the accountability of local government units to their respective constituents shall be strengthened in order to upgrade continually the quality of local leadership."

WHEREAS, Section 28 Article II of the Constitution provides that "Subject to reasonable conditions prescribed by law, the State adopts and implements a policy of full public disclosure of all its transactions involving public interest."

WHEREAS, Section 7 Article III of the Constitution provides that "The right of the people to information on matters of public concern shall be recognized. Access to official records, and to documents and papers pertaining to official acts, transactions, or decisions, as well as to government research data used as basis for policy development, shall be afforded the citizen, subject to such limitations as may be provided by law."

WHEREAS, Executive Order No. 2, s. 2016, otherwise known as "Operationalizing in the Executive Branch the People's Constitutional Right to Information and the State Policies to Full Public Disclosure and Transparency in the Public Service and Providing Guidelines Therefor", provides for and guarantees the right of Filipinos to full public disclosure of information on government transactions and operations.

WHEREAS, in order to institutionalize all the foregoing, it is necessary to formulate and implement rules and policies, as herein provided.

NOW, THEREFORE, I, ALEX L. ADVINCULA, City Mayor of the City of Imus, by virtue of the powers vested in me by law, do hereby order:

Section 1. This Executive Order shall apply to Public Documents passed by, issued by, negotiated by, entered into and safe kept by the City of Imus through the Mayor's Office, its



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Department Heads, Units Heads, Officers-in-Charge, staff and all other instrumentalities, agencies and branches connected thereto. Public Documents shall mean any and all records, documents, papers, reports, contracts, which are made, received, or kept in or under the control and custody of the City of Imus pursuant to any law, order, statute and rules and regulations or in connection with the performance or transaction of official business by the City of Imus.

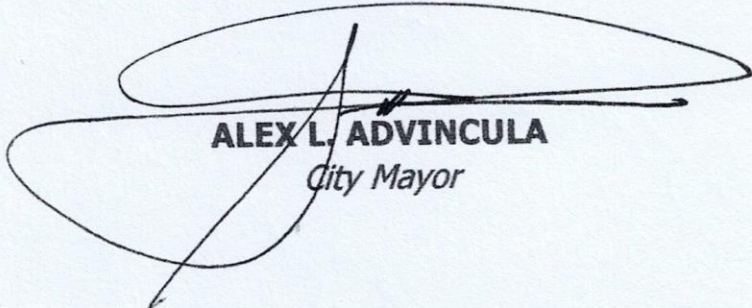
Section 2. Upon its approval, all official Public Documents shall be conveniently and immediately made available to the public. Additionally, the City Information Office of the City of Imus is hereby directed to immediately post and disseminate all urgent Public Documents on its Official Facebook Page and other social media accounts.

Section 3. All Department Heads, Unit Heads and Officers-in-Charge shall be mandated to scan or photograph all Public Documents issued to and by their offices. After which, the electronic copies shall be forwarded and submitted to the City Information Office for record keeping purposes.

Section 4. All Department Heads, Unit Heads and Officers-in-Charge of the City of Imus shall be furnished with this Executive Order, for its dissemination and implementation.

Section 5. This Executive Order shall take effect immediately and shall be remain in full effect unless otherwise revoked.

DONE and **SIGNED** this 30th day of June 2022, City of Imus.


ALEX L. ADVINCULA
City Mayor